

No. 2	Approval of Minutes – March 2013 Mid-Year Meeting	John Boreman
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American Fisheries Society Governing Board

Mid-Year Meeting Minutes
1-2 March 2013

APPROVED AGENDA

Friday, March 1st, 1-5 PM

1. Call to Order
 - a. Roll Call: Members and Other Attendees
 - b. Announcement of Proxies
 - c. Determination of Quorum
 - d. Approval of Agenda
2. Report of the Executive Director Search Committee
 - a. Introduction of Candidate
 - b. Presentation by Candidate followed by Q and A
3. Closed Session of Governing Board

[Reception at AFS Headquarters, 5:30-7:30 PM]

Saturday, March 2nd, 8-5 PM

4. Approval of Minutes
 - a. August 2012 Governing Board Meeting
 - b. August 2012 Incoming Governing Board Breakfast
5. President's Opening Remarks
 - a. Role of the Governing Board
 - b. Protocols for the Meeting
 - c. Activity Report
6. President-Elect's Proposed Plan of Work
7. Executive Director's Report
 - a.i.1.a. Report on Society Activities
 - a.i.1.b. Auditor's Report
 - a.i.1.c. Approval of Budget (3AB)*
8. Constitutional Consultant's Report (3A)
9. Review of Reports that Contain Motions and Proposed Changes to Procedures Manual
 - a. Awards Committee (A)
 - b. Continuing Education Committee (AB)
 - c. Meetings Oversight Committee (AB)
 - d. Resolutions Committee (2A)
 - e. Educational Requirements Committee (AB)
10. Round-Robin Review of Other Reports (Divisions, Sections, Committees, Liaison)
11. Old Business
 - a. Bid for 2016 Annual Meeting (AB)

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- b. Recommendation of Management Committee to Rescind Snake River Resolution (A)
- 12. New Business
- 13. Adjourn

[AFS Reception at the hotel, 5:30-6:30 PM]

*A = Action Item; B = Budget Implications

ANNOTATED AGENDA

1. Call to Order – Meeting was called to order at 1PM on 1 March 2013

a. Attendance: Members and Other Attendees

John Boreman, President
Bob Hughes, President-elect
Donna Parrish, 1st Vice President
Ron Essig, 2nd Vice President
Bill Fisher, Immediate Past President
Randy Jackson, President, Northeastern Division
Jim Armstrong, President-elect, Northeastern Division
Gary Whelan, President, North Central Division
Phil Moy, President-Elect, North Central Division
Mike Allen, President, Southern Division
John Jackson, President-elect, Southern Division
Tina Swanson, President, Western Division
Pam Sponholtz, President-Elect, Western Division
Gus Rassam, Executive Director, AFS
Jessica Mistak, Constitutional Consultant
~~John Johnson, Bioengineering Section~~
~~Steve Cooke, Canadian Aquatic Resources Section~~
~~Catriona Clemmesen-Boekelmann, Early Life History Section~~
Mike Quist, Education Section
Dam Dembkowski, Student Subsection
~~Loni Gonsalves, Equal Opportunities Section~~
Lee Benaka, Estuaries Section
Jim Bowker, Fish Culture Section
Kyle Hartman, Fish Habitat Section
Larry Hanson, Fish Health Section
Doug Nygren, Fisheries Administration Section
~~Dave Clapp, Fisheries History Section~~
Jodi Whittier, Fisheries Information & Technology Section
~~Brian Graeb, Fisheries Management Section~~
Meredith Bartron, Genetics Section
Carl Burger, International Fisheries Section
Scott Bonar, Introduced Fish Section
Doug Vaughan, Marine Fisheries Section
Brian Small, Physiology Section
~~Palma Ingles, Socioeconomics Section~~
~~Doug Bradley, Water Quality Section~~

b. Announcement of Proxies

Peter Fricke, Socioeconomics Section
Gavin Christie, Canadian Aquatic Resources Section
Mark Porath, Fisheries Management Section

Cecilia Lewis, Equal Opportunities Section
Margaret Murphy, Water Quality Section
Laura Wildman, Bioengineering Section

Other attendees

Bill Taylor, Chair of ED Search Committee
Marissa Hammond, MSU
Denise Spencer, AFS staff
Shawn Johnston, AFS staff
Kevin Lynch, AFS staff
Clifford Hutt, Scientific Communications Committee (Sat. only)
ED Candidate (Fri. only)

- c. Determination of Quorum – a quorum (> 17 members or proxies) was present
 - d. Approval of Agenda – agenda was approved with no changes
2. Report of the Executive Director Search Committee
- a. Bill Taylor introduced the ED candidate
 - b. Candidate made a presentation to the Governing Board, followed by Q and A
3. Closed Session of Governing Board to act on the ED Search Committee's recommendation

Meeting was adjourned at 4:30 PM.

Meeting was again called to order at 8:30 AM, 2 March 2013

4. Approval of Minutes
- a. August 2012 Governing Board Meeting
Change in the minutes from August 2012 Governing Board:
 - i. Pg. 4: Should read “start of Central American Chapter” instead of “Mexican Chapter”
 - ii. Phil Moy and Peter Fricke should be added to attendance list
 - iii. Statement by Bill Fisher should read “can we use sedatives now” not “drugs”
 - iv. Minutes were accepted with changes noted.
 - b. August 2012 Incoming Governing Board Breakfast
Minutes were accepted with no changes.

5. President's Opening Remarks

- a. President Boreman reviewed the role of the Governing Board and protocols for the meeting.
 - b. The Constitutional Consultant (Jessica Mistak) confirmed that the meeting would be conducted following Robert's Rules (motion/second/discussion) and that speakers had to be recognized by the chair. Speakers would be given two opportunities to speak on any one issue.
 - c. The President's Activity Report (BB page 26) stands as written.
6. President-Elect's Proposed Plan of Work (BB page 30)
- a. GB votes on this at the annual meeting, so GB members have six months to review it.
 - b. Bob Hughes discussed a few points from the proposed plan.
 - ◆ Formal agreement with Brazilian Society of Ichthyologists (Sociedade Brasileira de Ictiologia).
 - ◆ Working on Resolutions Committee on mining policies (Phil Moy stated that committee referenced should be Resource Policy Committee).
 - ◆ Work with USEPA on standardization of fish sampling in lakes by states. Scott Bonar asked if the EPA standard sample plan would be the same as the AFS sampling plan. Hughes said the plan would be some modification of that. Scott Bonar suggested that any modifications of this should be handled and run by Fisheries Management Section. Bob Hughes concurred and said that he was making a note to that effect.
 - ◆ National fish database. Scott Bonar: Fisheries Management Section has worked on something similar and has a database and explained how it works. Bill Bob Fisher suggested that Hughes work with Gary Whelan, Kyle Hartman, and Jodi Whittier to learn more about National Fish Habitat Action Plan. Gary Whelan explained that a database exists, but there are some gaps.
 - ◆ MOU for federal funding for university scholarships for underrepresented groups.
 - ◆ Investigate new AFS open-access peer review for poster style journals.
 - ◆ Reduce publication times of AFS journals and increase their impact factor.
 - ◆ AFS governance and GB size & mission.
 - ◆ Have Management Committee focus on strategic planning.
 - ◆ Plans to conduct the 2014 mid-year meeting electronically via webinar.
 - c. Carl Burger: International Fisheries section looking forward to working with Bob on his initiatives, especially working on agreement with Brazilian Society of Ichthyologists.
7. Executive Director's Report (BB page 33, 3AB)

- a. Report on Society Activities
Report stands as written.
- b. Auditor's Report
The Auditor's report is not yet completed.
- c. Approval of Budget
 - i. Total budget was approved at annual meeting, so we will only be focusing on the revisions.
 - ii. Membership is steady and increased slightly because not as many people who registered for the Seattle meeting (about 4,000 attendees) let their membership lapse. Membership is currently around 9,000. Proposed revisions reflect a decline in revenue for regular members and slight increase in student and young professional members. Revisions are based on updated data since St. Paul meeting.
 - iii. Taylor and Francis administers the non-member journal subscriptions. AFS is in the 3rd year of 7-year contract with them. Library subscriptions for similar organizations usually lose 5%, but AFS is only losing about 2%. AFS is gaining some international subscriptions. For that reason Gus is revising this category upwards by \$60K.
 - iv. Journal subscriptions for members are flat now, but they will decline in the future because people are gaining access through library or through their workplace. Gus noted that print subscriptions for members generally cost AFS money.
 - v. Gus stated that, overall, total revenues up by \$57k because of the proposed revisions. Expenses are revised downward by \$40k, as there are declines in the salary and benefits area, but operational expenses will be increasing due to additional travel of about \$10K. Printing and production will have some increases.
 - vi. Other major changes are in contractual services. Another revision is in the succession plan, which the GB approved at its meeting in St. Paul. Total administrative expenses are being increased by \$53K and total expenses are being increased by \$160K. No projections for grants or investments are included in the budget, but these are looking good. Total assets of Society are now at about \$5 million, which would cover two years of operations for the Society.
 - vii. Gus answered question about the contract with the webmaster. He was also asked about the Taylor and Francis contract and he said that the numbers are fairly steady. The cost to print and distribute Fisheries is \$40 per copy and AFS pays \$20 of this. He projects that the trade show revenue in Little Rock will remain around \$50K, and that Little Rock meeting revenue could increase to \$110K from \$80K.
 - viii. Finally, Gus pointed out where Taylor and Francis payments appear on his spreadsheet.

Motion: Accept revisions to the 2013 budget approved in August 2012.

Maker/Second: Whelan/Vaughan

Discussion: None

Yeas/Nays/Abstentions: Motion approved by unanimous consent.

Motion: Revise the fees charged for exhibiting in the trade shows of AFS annual meetings from the current \$1650 per booth, to a sliding scale:

- ◆ A booth with anticipated attendance of 3001-4000+: \$1950
- ◆ A booth with anticipated attendance of 2001-3000: \$1650
- ◆ A booth with anticipated attendance of 1000-2000: \$1350

Maker/Second: Fricke/Swanson

Discussion: Gus explained the underlying rationale for the suggested change and also stated that fees would be decided ahead of time so that fees can be include in brochures that are mailed out.

Yeas/Nays/Abstentions: Motion approved by unanimous consent.

Motion: Increase library package subscriptions to AFS journals in 2014 by 4%.

Maker/Second: Bowker/Benaka

Discussion: AFS sets this pricing, not Taylor and Francis. However, Taylor and Francis provided market data to help with this endeavor. They suggested a price increase because of the cost of the increase in the number of pages in our journals (13%) and rejection rate of papers has not increased. Main two factors again are the market and number of pages being published. AFS suggesting increase largely because of the market, not page increases. Gary Whelan pointed out that smaller universities have expressed concern about increasing prices.

Yeas/Nays/Abstentions: Motion approved by unanimous consent.

Bill Fisher asked Gus about the status of the Science Editor for Fisheries: the position has been advertised and there are two candidates. A selection is pending.

8. Constitutional Consultant's Report (BB page 43, 3A)

Motion: Amend AFS Constitution Article VI.5. Meetings and Voting to include the use of electronic media to conduct business by inserting the following language:

Business and voting may be conducted via mail or electronic mail

media instead of at Society or Governing Board meetings. The use of electronic media, including electronic vote, must be approved by the President, or the Officers, or Governing Board, as appropriate for the issue being considered. All aspects of the vote (quorum, notification, length of time the vote is left open) must follow the approved procedures for the type of issue being considered.

Maker/Second: Porath/Whittier

Discussion: Phil Moy asked to have the wording of the motion clarified so that business and voting by electronic media is an alternative rather than, as the wording currently implies, a replacement.

Amendment:

Business and voting also may be conducted via mail or electronic media instead of at Society or Governing Board meetings. The use of electronic media, including electronic vote, must be approved by the President, or the Officers, or Governing Board, as appropriate for the issue being considered. All aspects of the vote (quorum, notification, length of time the vote is left open) must follow the approved procedures for the type of issue being considered.

Maker/Second: Burger/Porath

Discussion on the amendment: None

Yeas/Nays/Abstentions: Amendment passed by unanimous consent.

Additional discussion on the main motion, as amended: None

Yeas/Nays/Abstentions: Amended motion passed by unanimous consent.

Motion: Approve the revised bylaws for the Tennessee Chapter.

Maker/Second: Allen/Whelan

Discussion: Bylaws were changed to recognize Austin Peay State University Subunit. These changes were reviewed by the Constitutional Consultant and the respective division officers.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

Motion: Approve bylaws for the newly established Austin Peay State University Student Subunit and approve revised bylaws for the Oregon State University Subunit.

Maker/Second: Swanson/Hughes

Discussion: The bylaws were reviewed by the Constitutional Consultant and respective chapter officers.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

9. Review of Reports that Contain Motions and Proposed Changes to Procedures Manual

a. Awards Committee (BB page 128, A)

Motion: Establish the date of 1 April each year as the due-date for all society awards, and add it to the Procedures Manual.

Maker/Second: Parrish, as Committee Chair/ --

Discussion: Donna Parrish said that the motion did not apply to Section awards; it is only for society level award. Bob Hughes suggested that it would be nice if sections would abide by the motion, and also suggested that people get nominations in for deserving candidates.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

b. Continuing Education Committee (BB page 138, AB)

Motion: Support, both administratively and fiscally (up to \$1500), the development of a half-day short course to be implemented by the Continuing Education Committee (Strategic Plan Goal 2, Objective 2.3, Strategy 2 & 3).

Maker/Second: Fisher/Bowker

Discussion: The Minutes of Management Committee webinar (19 February 2013) contain responses that the committee asked the co-chair of Continuing Education Committee.

Bill Fisher provided further background. This ½-day online course is the first step in providing quarterly courses. The instructor for the course (Jim Reynolds) might do it for free, but the Continuing Education Committee wanted to have funds just in case. The course will allow 2-way interaction

and will have an evaluation at the end. There may be some overlap with courses offered by DOI, but this is a slightly different short course.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

c. Meetings Oversight Committee (BB page 150, AB)

Motion: Request AFS staff to conduct a formal cost analysis of meeting planning options (meeting planner, dedicated staff member) to run non-program aspects of future annual meetings.

Maker/Second: Essig/Hartman

Discussion: President Boreman stated that this motion arose out of issues that AFS had trying to find a host for 2016 meeting, but now that we have a host, committee decided to make it more generic. Management Committee discussed and there is a summary of their discussion in the minutes of their webinar.

Gavin Christie asked if there is a major issue here finding sponsoring groups or units? Is that the real challenge for us? President Boreman replied that it has been a challenge, but if AFS has a meeting planner either on contract or on staff the all that we are looking for is a meeting host. The program committee does not have to be drawn from the host chapter. This will reduce the burden on provincial or state agencies to arrange meetings.

Bill Fisher: Is there any discussion about fund raising? Is that going to be done by the meeting planner or the host chapter? President Boreman replied that he suspected the host chapter would do it. Donna Parrish and Randy Jackson, who both serve on the Meetings Oversight Committee, said this type of decision would be made on an individual basis each time. Bob Hughes suggested that maybe this should be specified.

Gavin Christie asked if other societies use meeting planners. Donna Parrish stated that the committee talked to other societies and almost every society but AFS has a staffer who does meeting planning or a professional meeting planner under contract.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

d. Resolutions Committee (BB page 163, 2A)

Motion: Withdraw the resolution titled *“For Recommending a Formal Independent Scientific Review and Survey of Potential Environmental and Socioeconomic Consequences of Large Scale Mineral Extraction in the*

Bristol Bay Watershed” from membership voting based on membership comments and discussion with USEPA officials.

Maker/Second: Hughes/Burger

Discussion: President Boreman provided background on the resolution and why it was determined that the resolution should be withdrawn (EPA had already completed independent peer review of the issue and findings would be forthcoming). Continuing with the resolution would not make AFS look good and could appear to undermine the work of EPA. He also stated that timeliness was obviously a problem, and that AFS leadership needed to examine whether resolutions, white papers, or policy changes are more appropriate in instances like this.

Carl Burger asked why the host chapter was not actively involved on this issue. Tina Swanson and President Boreman addressed the question and both said that they had heard that chapter members thought that it would be a conflict of interest to do so. Tina Swanson stated that the process for completing resolutions should be reviewed (timeliness), but that chapter members should feel protected by AFS regarding this type of resolution.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

Motion: Make the following changes to the Procedures Manual (see attached marked up sections of the Procedures Manual):

- ◆ For all future e-mail notifications to the membership regarding the online comment period for proposed resolutions the membership be advised to also send all their comments by e-mail to the AFS Resolutions Committee chairperson.
- ◆ All resolutions and supporting documentation posted online should be posted in a secure file format that cannot be changed by anyone accessing those documents.
- ◆ Online Resolution Process Sequence:
 - 1) Online Polling and comment by members for 30 days – notification of comment period via Email to membership. Resolutions posted for comment will be in a secure PDF format to prevent alteration by those who access them.
 - 2) Online comments are reviewed by AFS Governing Board members
 - 3) AFS Governing Board decision on whether to submit resolution to a membership vote
 - 4) Online voting by members for 30 days – notification of voting period via Email to membership
 - 5) Membership voting determines adoption/passage or

failure to pass

6) Publication in *Fisheries* if membership vote was for passage of the resolution

7) Approved resolutions are posted on the AFS Policy and Media page under Resolutions section

8) The need/use of steps 2 & 3 rests with the AFS Governing Board and may depend on the nature and number of online comments received.

◆ Annual Meeting Resolution Process Sequence:

1) As per AFS Procedures Manual (pages 66-68)

Chair, or a representative, presents resolutions to the membership at the Annual Meeting by moving acceptance of each resolution. (Note: Although the Chair presents the resolution, she/he is not obliged to defend or speak in favor of the resolution.)

2) Membership voting determines adoption/passage or failure to pass

3) Publication in *Fisheries* if membership vote was for passage of the resolution

4) Approved resolutions are posted on the AFS Policy and Media page under Resolutions section

Maker/Second: Benaka/Vaughan

Discussion: Board members felt that there should be a time limit set for GB review of comments.

Amendment: add to on-line resolution process that AFS membership comments are reviewed by the Governing Board within 30 days

Maker/Second: Sponholtz/Bowker

Discussion: Board members felt that 60 days would be more appropriate.

Yeas/Nays/Abstentions: Amendment failed by unanimous vote.

Amendment: add to on-line resolution process AFS membership comments are reviewed by the Governing Board within 60 days.

Maker/Second: Hughes/Vaughan

Discussion: None

Yeas/Nays/Abstentions: Amendment passed by unanimous consent

Amendment: include a requirement that the resolutions Committee should respond to the Governing Board within 30 days after the comment period ends.

Maker/Second: Hughes/Bowker

Discussion: None

Yeas/Nays/Abstentions: Amendment passed by unanimous consent.

Additional discussion on the main motion, as amended: None

Yeas/Nays/Abstentions: Amended motion passed by unanimous consent.

b. Educational Requirements Committee (BB page 199, AB)

Motion: Approve up to \$2,000 for the conduct and analysis of a survey of major fisheries employers in CY 2013 to determine what coursework they expect fisheries program graduates to have taken and other job-related experiences they would like to see in applicants for open positions.

Maker/Second: Essig, as Committee Chair/ --

Discussion: President Boreman established the special committee. The first task was to develop list of schools that offered fisheries programs. Second was to survey employers; the motion pertains to this second task. Not sure if the committee will need the money, but if so they will probably use it to hire a research assistant at Virginia Tech to survey employers.

President Boreman gave more background by stating that AFS certification applicants were being rejected because they did not have the proper course work. He stated that this is a service that AFS should be providing.

Margaret Murphy: Is the focus on federal government employment? Ron Essig replied that was not what the committee intended; it will also include state, provincial, private sector, NGOs, and a whole suite of fisheries employers.

Bill Fisher: AFS just did a survey of fisheries employers and we included private sector employers for the first time. President Boreman asked if it would be possible to get the list of contacts that the contractor used or is it confidential? Getting this data would save a lot of work for the

committee. Bill Fisher suggested that this could be something that can be tasked to the committee.

John Jackson: Perhaps we should ask the employers how they are currently providing feedback to the universities? Ron Essig agreed with this suggestion.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

10. Round-Robin Review of Other Reports (Divisions, Sections, Committees, Liaison)

President Boreman introduced this agenda item by stating that the AFS officers discussed having AFS staff create a summary document of best practices from the reports that can be distributed to membership. Bill Fisher added that chapters could benefit from having this type of information and perhaps Gail Goldberg, as Unit Coordinator, could help us distribute this information to the units.

Division Reports

Randy Jackson, President, Northeastern Division: Report stands as written.

Gary Whelan, President, North Central Division: Effort to reach out to subunits and chapters. Getting officers to these meetings and reaching out to students.

John Jackson, President-elect, Southern Division: Report stands as written and they are excited about Puerto Rico chapter.

Tina Swanson, President, Western Division: Report stands as written. Division is active on policy and science issues. Signed on amicus brief on case before the Supreme Court regarding Clean Water Act. The Division is sponsoring its 2014 meeting in conjunction with the Mexico Chapter.

Section Reports

Laura Wildman, Bioengineering Section: Report stands as written.

Gavin Christie, Canadian Aquatic Resources Section: Report stands as written. Working on support for students has been a key focus. Having been working with Partnership Group of Science and Engineering, which has allowed them to work with Canadian politicians and giving CARS a greater voice on pertinent matters.

Mike Quist, Education Section: Report stands as written. Getting ready for annual meeting by working now on student poster competition. Learned some

things about parent society award for their section. Concerned about book revenue. Mentioned work they are doing in regards to the survey.

Cecilia Lewis, Equal Opportunities Section: Report stands as written. Highlighted that they are working on all types of diversity issues, not just ethnic diversity. She responded to a question from Jessica Mistak about the section using conference calls and online meetings and that they have been successful. Spoke about using video chats and conference calls on a quarterly basis and that they would be happy to share lessons learned with others.

Lee Benaka, Estuaries Section: Report stands as written. They have identified some possible officer candidates after changing times for student meetings.

Jim Bowker, Fish Culture Section: Report stands as written. Will be inducting 2 members into their Hall of Fame on May 11th (Mr. Wesley Orr and Dr. Gary Wedemeyer).

Kyle Hartman, Fish Habitat Section: Report stands as written.

Larry Hanson, Fish Health Section: Report stand as written. International Symposium of Aquatic Animal Health held every four years and will be held next year on August 31, 2014, in Portland, OR.

Doug Nygren, Fisheries Administration Section: Report stands as written. They plan to have a spring meeting in Kansas on May 15th. On 15th of March their business meeting will be broadcast online.

Jodi Whittier, Fisheries Information & Technology Section: Report stands as written. They are excited about working with the Science Communication Committee.

Mark Porath, Fisheries Management Section: Report stands as written.

Meredith Bartron, Genetics Section: Report stands as written.

Carl Burger, International Fisheries Section: Report stands as written. Participated in 6th World Congress in Scotland where they bestowed International Science prize (medal and cash prize) to Ian Cowx. AFS Past President Bill Franzin has recently joined their leadership ranks. Just issued a grant providing support for student travel to the annual meeting of the Fisheries Society of the British Isles.

Scott Bonar, Introduced Fish Section: Report stands as written. In Little Rock there will be a symposium, co-sponsored by the Fish Culture Section, on the culture, biology, and management of Asian Carp in North America.

Brian Small, Physiology Section: Report stands as written. Last week had joint meeting with Fish Culture section (55 speakers and 17 students, whose travel they supported). The upcoming meeting of the International Conference of Biology of Fish will be in Scotland next summer.

Margaret Murphy, Water Quality Section: Report stands as written. Two recommendations in the report are to conduct a webinar on hydro-fracking and sponsor a hydro-fracking symposium at the 2014 AFS annual meeting.

Peter Fricke, Socioeconomics Section: Report stands as written. Working to get young people as officers. President Boreman suggested that everyone that works for agencies be sure to get clearance prior to seeking officer role at AFS. Hughes suggested that people seek clearance from all types of employers, not just federal employers. Bowker stated that, because of going through the clearance process, he has paperwork that can help other FWS employees.

Dam Dembkowski, Student Subsection: Report stands as written. Biggest accomplishment in 2012 was that they established a travel award specifically for undergrad travel to the annual meetings. Working with Education Section. Had 17 applicants and 6 recipients. Great way to increase undergrad involvement.

Doug Vaughan, Marine Fisheries Section: Section leadership named new chairs for some of their award committees. Changed business meeting day to Sundays and it increased attendance.

Committee Reports

Clifford Hutt gave a presentation on the progress of the special committee on Scientific Communications. Most societies are using Facebook, primarily to communicate with their own members. He stated that members wanted AFS to provide guidance and/or workshops on this issue. Many members are concerned about communicating with the general public. Bill Fisher stated he was excited about the potential of social media, but nervous about how the information goes out, since units have independence and could do something that does not represent AFS as a whole. Gary Whelan added that the RSS feeds are useful and less risky; many AFS members probably do not know about RSS feeds and perhaps we should work to make them more aware. Jodi Whittier mentioned that a symposium on social media is planned for the 2013 AFS annual meeting, and is working with the Scientific Communications Committee on its planning.

Margaret Murphy, Nominating Committee: had a really tough time coming up with candidates due to restrictions on people, so she would encourage people to go back to units to find potential candidates now. Also, think about starting to groom younger people in the ranks. Mark Porath mentioned that the Fish

Management Section outlined responsibilities of the officers and put it on the web page to help recruit officers.

Liaison Reports

Laura Wildman: The Bioengineering Section connected with the American Society of Civil Engineers Environmental Water Resource Institute over the last year and a half. Created a committee that is under the Bioengineering Section of AFS and the Environmental Water Resource Institute of the American Society of Civil Engineers. Established annual fish passage conference, joint award with EWRI and Bioengineering Section at the conference. And also established fish passage database for information on the web.

11. Other Old Business

a. Bid for 2016 Annual Meeting (AB)

Motion: Accept the bid from the Missouri Chapter to host the 2016 Annual Meeting.

Maker/Second: Vaughan/Whelan

Discussion: President Boreman reminded the GB members that Kansas City ranked at the top of their preference list along with Chicago. Formal bid came in from the chapter last week and has the support of division and their state agency.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

b. Recommendation of Management Committee to Rescind Snake River Resolution (BB page 172, A)

Motion: Withdraw the Snake River Dams Resolution from Further Consideration by the AFS Membership

Maker/Second: Fisher/Moy

Discussion: Tina Swanson asked President Boreman to review any Management Committee discussions that were had on whether to withdraw the resolution or revise it. President Boreman responded that, to the best of his recollection, there was no motion to redraft. Bob Hughes stated that there were a number of factual errors pointed out in the draft resolution and that perhaps the Division can talk to the chair of its resolutions committee and try again.

Yeas/Nays/Abstentions: Motion passed by unanimous consent.

12. New Business

Motion: When proposed actions go out electronically to the membership for commenting and voting two reminders are also sent out prior to the deadline.

Maker/Second: Bonar/Moy

Discussion: Peter Fricke asked that the original document should not be sent out with the reminder. Phil Moy suggested establishing a time frame for the two reminders. Jessica Mistak responded by stating that this should go in our procedure for electronic voting. We have two sets (for Governing Board and for membership voting), and in our procedures (on page 28 and 29) there is mention of time frames. If it is something less than 30 days, two notifications might be too much. Therefore, she recommended against being too specific. Instead, she would recommend just adding reminders and not times.

Amendment: When items are sent out for electronic vote to the membership or Governing Board, reminders should be sent out prior to the deadline.

Maker/Second: Bonar/Moy

Discussion on the proposed amendment: None.

Ayes/Nays/ Abstentions: Amendment passed by unanimous consent.

Further discussion on the main motion, as amended: None

Ayes/Nays/ Abstentions: Amended motion passed by unanimous consent.

President Boreman and several GB members then said some laudatory words about Gus Rassam's tenure as AFS Executive Director, followed by comments from Gus.

Gary Whelan mentioned that AFS should partner with AFWA on the National Fish and Wildlife Network and the climate change academy (10-week online climate change course).

13. Adjourn

Seeing no other new business coming before the GB, the meeting was adjourned by President Boreman at approximately 2 PM.

To eliminate receiving comments on resolutions posed online arising from difficulty some members claim they experienced in posting online comments, it is recommended that for all future Email notifications to the membership regarding the online comment period the membership should be advised to also send all their comments by Email to the AFS Resolutions Committee chairperson. This will insure that all comments are considered prior to any actions taken by the AFS Governing Board and the AFS Resolutions Committee.

It is recommended that all resolutions and supporting documentation posted online shall be posted in a secure file format that cannot be changed by anyone accessing those documents. It is recommended that to provide guidance to future chairpersons of the AFS Resolutions Committee and the AFS membership the following text be added to the AFS Procedures Manual.

Online Resolution Process Sequence – after AFS Governing Board approval

1. Online Polling and comment by members for 30 days – notification of comment period via Email to membership. Resolutions posted for comment will be in a secure PDF format to prevent alteration by those who access them.
2. Online comments reviewed are reviewed by AFS Governing Board members
3. AFS Governing Board decision on whether to submit resolution to a membership vote
4. Online Membership voting by members for 30 days – notification of voting period via Email to membership
5. Membership voting determines adoption/passage or failure to pass
6. Publication in *Fisheries* if membership vote was for passage of the resolution
7. Approved resolutions are posted on the AFS Policy and Media page under Resolutions section

The need/use of steps 2 & 3 rests with the AFS Governing Board and may depend on the nature and number of online comments received.

Annual Meeting Resolution Process Sequence

- 1) As per AFS Procedures Manual (pages 66-68) Chair, or a representative, presents resolutions to the membership at the Annual Meeting on each resolution by moving acceptance of the resolution. (Note: Although the Chair presents the resolution, she/he is not obliged to defend or speak in favor of the resolution.)
 - 2) Membership voting determines adoption/passage or failure to pass
 - 3) Publication in *Fisheries* if membership vote was for passage of the resolution
 - 4) Approved resolutions are posted on the AFS Policy and Media page under Resolutions section
- The Resolutions Committee should review the AFS Procedures Manual and Bylaws to determine if sufficient guidance exists for subunits to follow to create and submit resolutions to the Parent Society Resolutions Committee. Guidance should be provided to include a "resolution template"; submission timeframes, required documentation, literature citation for all clauses, identification and contact information of people who may oppose the resolution, a distribution list for use if the resolution is adopted and details on who is supposed to distribute adopted resolutions. The results of this review along with recommendations should be submitted to the AFS Governing Board for their consideration.

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Resolutions Committee

Purpose:

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The Committee drafts resolutions, screens and edits resolutions submitted to it by officers, members, or units, and presents its slate of resolutions for vote at the Society's Annual Meeting. The two types of resolutions include internal resolutions, which relate entirely to AFS matters, and external resolutions, which relate to broad national or international issues outside of AFS.

Composition:

Nine members, which include the Chairs of the four Division Resolutions Committees and five others appointed by the AFS President. Chair is appointed by AFS President from among these nine; First Vice-President is a member.

Duties:

1. Chair solicits resolutions from all units and committee chairs in the fall, urging early submittal to receive proper consideration. Chapter-based resolutions should receive prior Division action before submission to Resolutions Committee; those sent directly without Division acknowledgement or action will be returned to the Division Resolutions Committee.
2. Chapters or Divisions desiring Society action on a resolution must ensure that it carries national or international significance. Resolutions originating in Chapters and Divisions should be submitted with background information necessary for the evaluation of accuracy and importance of the resolution. A proposed list of contacts involved in developing the resolution and a list of potential outside reviewers, complete with current addresses, should accompany a resolution whenever possible.
3. Internal resolutions may be received at any time and do not require approval by the Governing Board; external resolutions must be received by Chair at least 60 days before the Annual Meeting and much sooner if possible. Adequate time is needed for Committee review. Resolutions submitted less than 30 days prior to the Annual Meeting or at the meeting should be limited to emergency situations.
4. ~~Committee develops and presents at the annual AFS Business Meeting an internal resolution recognizing the efforts of the Local Arrangements Committee and the Program Committee in hosting and organizing the annual meeting. The Chair communicates with the Unit Services Coordinator at Headquarters to ensure commemorative plaques are available to be presented to the appropriate Arrangements and Program committee chairs.~~
5. Chair coordinates with Chair of Resource Policy Committee regarding issues identified by both or either Committee.
6. Committee reviews proposed external resolutions to determine that they meet criteria as described in the "Procedures for Submitting, Considering, and Implementing Resolutions," established by the Executive Committee in 1983.
7. Committee votes on all proposed external resolutions to determine which should be recommended for consideration by the AFS membership. The committee then forwards the recommended external resolutions to the Governing Board to determine whether the resolution should be published for review by the membership.
8. If deemed appropriate by the Committee and Governing Board, external resolutions will be posted to the AFS website in a secure format (e.g., pdf) and notice sent to all members

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by electronic mail. ~~If time permits, a notice will be published in Fisheries, directing members to review the draft document on the AFS website. When feasible, members will be given at least 30 days to review and comment on the resolution.~~

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9. ~~After the member comment period, the Chair should consolidate all comments and work with the Resolutions Committee to develop a response memo. This response memo should identify the Committee's recommendation on whether the public comments were substantive enough to require major editing and/or withdrawal of the external resolution, or if only minor editing is needed.~~

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8. Committee develops and presents at the annual AFS Business Meeting a resolution recognizing the efforts of the Local Arrangements Committee and the Program Committee in hosting and organizing the annual meeting. The Chair communicates with the Unit Services Coordinator at Headquarters to ensure commemorative plaques are available to be presented to the appropriate Arrangements and Program committee chairs.

10. ~~The Chair presents the external resolution and response memo to the Governing Board, either electronically or at the Governing Board's annual business meeting. The Governing Board will make a decision as to whether to pursue membership vote of the resolution, and if the vote should take place electronically or at the Society Business Meeting. Electronic voting should follow established procedures.~~

11. ~~If voting takes place at the Society Business Meeting, the Chair, or a representative, presents resolutions to the membership at the Annual Meeting on each resolution by moving acceptance of the resolution. (Note: Although the Chair presents the resolution, she/he is not obliged to defend or speak in favor of the resolution.)~~

Deleted: - Chair submits all proposed resolutions to the Governing Board of the fall meeting, along with vote of the Resolutions Committee, for Governing Board decision on which resolutions to present to the membership at the Annual Meeting. -

12. ~~Approved resolutions are published in Fisheries and posted in a secure format on the AFS website.~~

13. Committee recommends direction and agenda for the AFS Strategic Plan to implement approved resolutions as needed.

Operational Guidelines:

See "Procedure for Submitting, Considering, and Implementing Resolutions."

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Procedures for Submitting, Considering, and Implementing Resolutions

A resolution is a formal expression of AFS views. The purpose of a resolution is to call attention to issues of concern and inform members of matters important to AFS. Resolutions by themselves do not solve problems; however, they place the AFS on record as recognizing the need for action by individual members, government agencies, appropriate legislative or administrative bodies, or by AFS officers.

Two types of resolutions may be considered. INTERNAL RESOLUTIONS concern AFS itself by honoring the achievements of members, recognizing individuals or organizations that have assisted AFS in its work, or addressing AFS operations. GENERAL RESOLUTIONS place AFS views on record regarding matters of significance affecting the fisheries resources of North America or the world. The following considerations apply mainly to general resolutions.

General resolutions may be adopted at any organizational level of the Society. Resolutions should be identified clearly as actions of the respective organizational level. Chapters and Divisions usually adopt resolutions concerning local or regional fisheries issues while Sections adopt resolutions on issues pertinent to their area of interest. It is

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the policy of AFS to adopt resolutions only on important issues of broad national or international significance, where an expression of the views of the membership will be effective in accomplishing the desired action. Regional or local resolutions may be judged as having national significance and be worthy of consideration by AFS so the Resolutions Committee must provide guidance in the format of the resolution and the procedure for advancing it for AFS consideration.

Resolutions should first be considered and adopted by Chapters, Sections, or Divisions so the broadest segment of the membership can participate in discussions and debates. Resolutions should stand the debating process; however, there is often little opportunity for extended debate at the Annual Meeting of the AFS.

Resolutions must undergo thorough and rigorous review in order to protect the credibility of AFS. For this reason, a formal review system is recommended. The Resolutions Committee will seek guidance from committees or units having responsibility for the general subject area with which the resolution is concerned. Also, individual members having expertise in the subject area will be included in the evaluation process.

Resolutions will be examined carefully; the relative merits and demerits will be discussed as well as the methods of implementing resolutions.

Upon approval by the Governing Board, resolutions will be posted to the AFS website and notice sent to all members by electronic mail in addition to a notice being published in *Fisheries*. When feasible, members will be given at least 30 days to review and comment on the document.

Final resolutions must be approved by the Governing Board prior to membership vote. Voting may take place electronically or at the Annual Business Meeting.

Because of the lack of opportunity for substantive analysis and debate, resolutions coming from the floor for consideration at the Annual Business Meeting are discouraged unless they are of an emergency nature. The presiding officer may recognize a resolution coming from the floor, provided that it is written in the proper format and copies are available for distribution at the meeting.

Approved resolutions will be published in *Fisheries* and posted in a secure format on the website, as appropriate.

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