

No. 6	Constitutional Consultant	Jessica Mistak
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**2013 ANNUAL REPORT TO THE GOVERNING BOARD**  
**Constitutional Consultant**

**TO:** John Boreman, President  
**FROM:** Jessica Mistak, Constitutional Consultant  
**DATE:** August 12, 2013, revised August 15, 2013 and August 20, 2013

**Actions Requested:** Adopt motions regarding:

I. Constitution

- ◆ C1- Revised description of publications to include the journal *Marine and Coastal Fisheries: Dynamics, Management, and Ecosystem Science*.
- ◆ C2- Revised Board of Professional Certification language to remove reappointment restriction.
- ◆ C3- Revised Publications Award Committee to acknowledge publication of five journals by the Society for consideration of Best Paper awards.

II. Procedures

- ◆ P1- Revised Awards Committee Procedures to better communicate required duties, reflect current practices, and improve efficiency.
- ◆ P2- Revised Board of Professional Certification Committee procedures to remove tenured faculty requirement.
- ◆ P3- Revised Membership Committee Procedures to merge Membership and Membership Concerns committees into a single Membership Committee and remove Young Professionals Mentorship Program (being proposed for transfer to Awards Committee).
- ◆ P4- Revised Publications Award Committee Procedures to include the journal *Marine and Coastal Fisheries: Dynamics, Management, and Ecosystem Science*.
- ◆ P5- Revised Resource Policy Committee Procedures to reflect current practices and improve efficiency.
- ◆ P6- Revised Society Awards Procedures to better communicate required duties, reflect current practices, and improve efficiency.
- ◆ P7- Revised Resolution Committee Procedures to improve coordination and communication.

III. Bylaws

- ◆ B1- Revised Introduced Fish Section Bylaws to allow the Secretary-Treasurer position to be held by two individuals.

- ◆ B2- Bylaws for the newly establish Universidad Nacional Autónoma de México Subunit of the Mexico Chapter

**Parliamentary Notes:**

**AFS Constitution:** Constitutional amendments need to be proposed either by a 3/4 vote of the Governing Board or a validated petition signed by at least 50 Active Members before being considered by the membership. Prior to membership vote, the amendment should be noticed by the Executive Director for at least 30 days (i.e., published in *Fisheries* and posted to the AFS website). The constitution may be amended by a 2/3 majority of Active Members who vote on an amendment, with a minimum of 50 votes needed.

**AFS Procedures:** Procedures may be suspended or amended by a simple majority vote of the Governing Board.

**Bylaws:** Bylaws may be approved by a majority vote of the Governing Board and do not take effect until the AFS Executive Director sends a notice of approval to the unit.

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**I. Motion Report C1**

(A) Recommended Motion: Amend AFS Constitution Article VII.1.A Publications to include the journal *Marine and Coastal Fisheries: Dynamics, Management, and Ecosystem Science*.

1. The Society shall publish the following:

A. Journals entitled *Transactions of the American Fisheries Society*, containing articles primarily related to fisheries science; *North American Journal of Fisheries Management*, containing articles primarily related to fisheries management; *North American Journal of Aquaculture*, containing articles primarily related to fish culture; ~~and~~ *Journal of Aquatic Animal Health*, containing articles primarily related to aquatic animal health; and *Marine and Coastal Fisheries: Dynamics, Management, and Ecosystem Science*, containing articles primarily related to marine, coastal, and estuarine fisheries. Articles will be published in annual, serially numbered volumes. Each journal shall have an editorial board, chaired by its editor and appointed annually by the President on the advice of its editor, to aid in the formulation and discharge of editorial policy for that journal. The President may delegate authority to the editor to appoint board members, subject to the approval of the President.

(B) Minority View: None

(C) Background for Motion: This revision corrects an omission and is supported by the Publications and Publications Awards Committees.

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## II. Motion Report C2

(A) Recommended Motion: Amend AFS Constitution Article IX.2.E Board of Professional Certification to remove restrictions on reappointment of committee members.

BOARD OF PROFESSIONAL CERTIFICATION certifies fisheries professionals based on standards and requirements adopted by the Governing Board. Only Certified Fisheries Professionals may serve on the Board. Board members' terms are three years, ~~and they are not eligible for reappointment for three years after their terms end.~~

(B) Minority View: None

(C) Background for Motion: This is the only AFS standing committee with term limits that are non-renewable for 3 years and a requirement for member professional certification. It is in the best interest of the Board, to allow reappointment of key, highly dedicated, highly qualified members as with any other AFS Committee. Moreover, it has been past practice to renew terms of appointments on this Board, despite the Constitutional prohibition, because of the difficulty in finding certified volunteer members meeting the requisite qualifications specified in the Procedures. These changes are supported by the Board of Professional Certification.

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## III. Motion Report C3

(A) Recommended Motion: Amend AFS Constitution Article IX.2.W. Publications Award Committee to acknowledge publication of five journals by the Society for consideration of Best Paper awards.

PUBLICATIONS AWARD COMMITTEE evaluates papers published in the ~~four~~ five journals by the Society and annually selects the single paper from each journal to receive the "Best Paper Award".

(B) Minority View: None

(C) Background for Motion: This revision corrects an omission and is supported by the Publications and Publications Awards Committees.

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## IV. Motion Report P1

(A) Recommended Motion: Adopt a complete rewrite of AFS Procedures, Awards Committee, to better communicate required duties, reflect current practices, and improve efficiency.

### **Awards Committee**

**Purpose:** The Awards Committee oversees subcommittees for various Society-level awards. Each subcommittee has specific composition and duty requirements and, in most cases, selects award recipients.

**Composition:** The Awards Committee includes subcommittees for each Society-level award. The overall Chair is the First Vice-President, and the Unit Services Coordinator serves as the Staff contact person.

**Duties:** The Chair coordinates the activities of all award subcommittees, ensuring that committee appointments are made and that each committee is active and on track to complete its assignment. Soon after the April 1 nomination deadline, the Chair should solicit names of nominees being considered by each award subcommittee to determine if any individual or entity has been nominated for more than one award. If so, the Chair should alert the affected committees and ask them to coordinate their activities so that the same individual or entity will not be recognized in the same year with multiple Society awards, unless such multiple awards are deemed appropriate.

Duties that are common to all subcommittees are listed here. Other duties, specific to each award, will follow under that subcommittee's listing in the Society Awards section of the Procedures.

1. By October of each year, the Chair of each award subcommittee sends his or her contact information to both the Unit Services Coordinator and the Chair of the Awards Committee.
2. Nominations are due April 1 and are sought in multiple ways:
  - a. Each award subcommittee solicits nominees for its respective award.
  - b. The Chair of the Awards Committee encourages Units to forward their award winner nominations to the appropriate Society award committee for consideration at this higher level.
  - c. The Unit Services Coordinator solicits nominations for all Society awards in the December/January issue of *Fisheries*; those award notices must be sent to the editor of *Fisheries* in October. The Unit Services Coordinator also sends at least one reminder notice prior to the April 1 nomination deadline.
3. The Chair of each award subcommittee informs the Chair of the Awards Committee of progress in recruiting members, award nominations, and any proposed procedural changes.
4. After the selection of an award recipient, the Chair of each award subcommittee informs the Chair of the Awards Committee, Unit Services Coordinator, Executive Director, President, and awardee (informally). Every effort will be made to notify the awardee as far in advance of the meeting as possible to facilitate travel planning. The Unit Services Coordinator will send a formal letter from the President to notify the awardee, provide logistical information about the meeting, and request necessary information (e.g.,

photograph and phonetic spelling of name). Awardees are encouraged to share the award announcement with colleagues. Press releases, however, should not be issued until after the annual meeting.

5. Official announcement of each award occurs at the annual meeting, either at the Plenary Session or at the Business Meeting depending on the award and discretion of the President.
6. To facilitate presenting the award at the annual meeting, the Chair of each award subcommittee will provide the Unit Service Coordinator with 3-4 one-line bullets summarizing the awardee(s) accomplishments as well as contact information.

**Operational Guidelines:** None specified at this time

(B) Minority View: None

(C) Background for Motion: The Awards Committee procedures were rewritten to better communicate required duties, reflect current practices, and improve efficiency. These amendments were reviewed by Gail Goldberg, AFS Unit Services Coordinator, and Bob Hughes, Donna Parrish, and Chairs of various Award Committees.

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### **Motion Report P2**

(A) Recommended Motion: Revise AFS Procedures, Board of Professional Certification, to remove tenured faculty committee composition requirement.

### **Board of Professional Certification**

Composition:

The Board of Professional Certification comprises three subcommittees: the Education Subcommittee, the Experience Subcommittee, and the Professional Development Subcommittee. Each subcommittee will consist of five Certified Fisheries Professionals serving staggered three-year terms, one of whom shall be appointed chair.

One of the subcommittee chairs will be appointed Chair of the Board of Professional Certification. The Chair is responsible for coordination of Board activities.

The Education Subcommittee must have at least one member from each Division, and all members must be ~~tenured~~-faculty members from colleges and universities at the time of appointment.

The Experience Subcommittee must have at least one member from each Division, and have at least two employees of government agencies at the time of their appointment and one from the private sector at the time of his or her appointment.

The Professional Development Subcommittee must have at least one member from each Division, and have at least one ~~tenured~~-faculty member from a college or university, one employee from a government agency, and one from the private sector. Members must be from those groups at the time of their appointment.

(B) Minority View: None

(C) Background for Motion: The requirement for tenured faculty members is too restrictive and difficult to meet given the lack of certified members who are both tenured faculty members and willing to serve on the committee. These changes are supported by the Board of Professional Certification.

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### **Motion Report P3**

(A) Recommended Motion: Revise AFS Procedures by merging Membership and Membership Concerns committees into a single Membership Committee and removing Young Professionals Mentorship Program from the duties of the Membership Committee.

### **Membership Committee**

Purpose:

Maintain or increase Society membership and recommend appropriate measures to attract new members and retain existing members. Monitor attitudes of members toward the Society by means of surveys, correspondence, and other avenues of communication. Recommend programs to address membership professional needs and problems.

Composition:

~~Chair The Committee will be comprised of~~ Up to nine members with staggered two-year terms; half of whom are appointed by each new AFS President who designates the Chair from among the Committee. Members will include the (AFS First Vice-President), Vice-Chair (AFS Second Vice-President), President-Elect, and ~~and members consisting of the Chairs of Division Membership Committees appointed by the AFS Presidents, other indefinite number of na and 2. President-Elect; and~~

Duties:

1. Through periodic revision and annual implementation of the Membership Recruitment and Retention Plan, institute activities to retain and increase AFS membership, working with the Governing Board and AFS staff as needed for policy approval and program implementation, respectively.
2. Consult with previous year's Committee in order to continue projects in progress and to assess likely new projects.
3. Coordinate activities with the Membership Coordinator and the Executive Director, especially regarding mailings and notices in *Fisheries*.
4. Coordinate activities with Division and other unit Membership Committees to maximize benefits of all membership committees' efforts.
5. Contact Presidents of units and chairs of Society Committees to determine current membership concerns.

6. Contact the Executive Director and Society officers regularly to determine if new or continuing membership concerns have developed or intensified. Identify appropriate Units or Officers who can address concerns noted by members and ensure necessary contacts are made for follow-up.
7. Contact related natural resource societies to anticipate emerging membership concerns; design and perform activities to gather data relative to those concerns.
8. Every 3 to 5 years as deemed necessary by the Executive Director and the Officers, design and perform or oversee surveys that determine the extent and specific nature of identified concerns. Cooperate with other AFS Units in their survey designs to ensure that membership concerns are adequately addressed. Contract surveys with approval of the Executive Director.
9. Recommend to the Governing Board changes in AFS structure, operation, and programs to improve membership satisfaction.  
~~Screen and select Young Professional Mentorship Candidates as described in the Operational Guidelines.~~
10. Develop direction and agenda for AFS Strategic Plan.

#### ~~Operational Guidelines:~~

### ~~**AFS Young Professionals Mentorship Program Procedures for Application and Selection of Candidates**~~

~~The purpose of the AFS Young Professionals Mentorship Program is to develop future leaders of the Society, and the fisheries profession as a whole, by providing selected candidates an opportunity to participate for one year in activities of the AFS Governing Board. Participants in the program are selected based on their level of involvement in AFS, as well as their potential for assuming leadership of AFS units in the future.~~

#### ~~**Application Submittal Procedure**~~

- ~~◆ Candidate must be an AFS Young Professional member in good standing~~
- ~~◆ Application package should include:
  - 1) ~~Personal statement prepared by candidate that explains why s/he wants to participate in the program (not to exceed one page)~~
  - 2) ~~Curriculum vita~~~~
- ~~◆ Letter of support from AFS member in good standing (preferably a member who has held or is holding a leadership position in AFS)~~

#### ~~**Application Review Procedure**~~

- ~~All candidates will initially be deemed either qualified or not qualified by the chair of the Membership Committee. A candidate will be deemed not qualified if s/he does not meet the membership requirements, or has an incomplete application package.~~
- ~~Members of the AFS Membership Committee, the AFS Immediate Past President, and a participant in the preceding year's program (who is selected by the current AFS President), will review and rank the application packages for the candidates deemed qualified.~~
- ~~Qualified Candidates will be ranked based on the following criteria:~~
  - 1) ~~Demonstrated history of active involvement in AFS~~
  - 2) ~~Strength of letter of support~~
- ~~The amount of funding available for travel stipends will dictate the number of candidates selected, but at least two will be selected each year. Ideally, at least one mentee should be selected from each of the four AFS divisions.~~

### **Governing Board's Obligations**

- ~~Name a member of the Governing Board to serve as a mentor for each candidate deemed qualified.~~
- ~~Seek funding support to help defray travel costs to the annual meeting for each candidate deemed qualified. Ranking of the candidates deemed qualified during the application review process will be used to determine priority for receipt of travel support.~~

### **Membership Concerns Committee**

#### **Purpose:—**

~~Monitors attitudes of members toward the Society by means of surveys, correspondence, and other avenues of communication, and recommends programs to address members' professional needs and problems.~~

#### **Composition:—**

~~Chair and at least 10 other members, appointed for one-year terms. Even distribution of members from Divisions and re-appointment of some members from the previous year are desirable.~~

#### **Duties:—**

1. ~~Contacts Presidents of units and chairs of Society Committees to determine current membership concerns. Contacts the Executive Director and Society officers regularly to determine if new or continuing membership concerns have developed or intensified. Identifies appropriate Units or officers who can address concerns noted by members and ensures necessary contacts are made for follow-up.~~
2. ~~Every 3 to 5 years as deemed necessary by the Executive Director in consultation with the Officers, designs and performs or oversees fact-finding activities (e.g., surveys, content analysis of correspondence) that determine the extent and specific nature of identified concerns. Works in cooperation with other AFS Units in their design of surveys.~~

~~to ensure that membership concerns are adequately addressed. May contract out survey implementation tasks to paid consultants, with approval of the Executive Director.~~

~~3. Contacts related natural resource organizations to anticipate emerging membership concerns; designs and performs activities to gather data relevant to those concerns.~~

~~4. Recommends to the Governing Board changes in AFS structure, operation, and programs to improve membership satisfaction. Recommends direction that the organization should take, based on membership suggestions.~~

~~5. Provides input to the Strategic Plan revision committee, regarding direction, agenda, implementation, and accomplishments of the Strategic Plan, based on membership suggestions.~~

~~Operational Guidelines:~~

~~None specified at this time~~

(B) Minority View: None

(B) Background for Motion: The Membership and Membership Concerns committees asked to be merged to remove overlap and improve efficiency of limited volunteers. The Young Professionals Mentorship Program is being considered for reinvigoration under a new mentoring committee within the existing Awards Committee (see Membership Committee report). These amendments were reviewed by Bob Hughes and Donna Parrish.

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**Motion Report P4**

(A) Recommended Motion: Revise AFS Procedures, Publications Award Committee, to include the journal *Marine and Coastal Fisheries: Dynamics, Management, and Ecosystem Science*.

**Publications Award Committee** (See also Awards section of Procedures)

Purpose:

The committee evaluates articles and notes published in the ~~four~~ five American Fisheries Society scientific journals for the preceding year to select the best paper published in each journal for respective awards. The five annual awards are as follows:

1. The Robert L. Kendall Award for the Best Paper in the *Transactions of the American Fisheries Society*.
2. The Mercer H. Patriarche Best Paper Award for the *North American Journal of Fisheries Management*.
3. The Best Paper in the *North American Journal of Aquaculture*.
4. The Best Paper in the *Journal of Aquatic Animal Health*.

5. The Best Paper in *Marine and Coastal Fisheries: Dynamics, Management, and Ecosystem Science*.

Composition:

The committee is composed of ~~four~~ five subcommittees, one for each journal and award. Committee membership consists of the Committee Chair, ~~four~~ five Subcommittee Chairs, and a minimum of five additional members of each subcommittee. Committee Chair is appointed by the AFS President; Subcommittee Chairs are appointed by the AFS President in consultation with the Committee Chair; and Subcommittee members are appointed by the AFS President in consultation with the Committee Chair and respective Subcommittee Chairs. Committee membership is selected to reflect diversity in demography, geography, and expertise.

(B) Minority View: None

(C) Background for Motion: This revision corrects an omission and is supported by the Publications and Publications Awards Committees.

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**Motion Report P5**

(A) Recommended Motion: Revise AFS Procedures, Resource Policy Committee, to better reflect current practices and improve efficiency.

**Resource Policy Committee**

Purpose:

Committee helps the Society evaluate, develop and maintain resource policies by assessing concerns of the membership, advising the AFS President and Executive Director about aquatic resource issues, producing or coordinating draft resource policy statements for Society approval, and reviewing approved policies to ensure usefulness.

Composition:

Chair, Vice-Chair and up to fifteen members, appointed for staggered 2 year terms. Membership is renewable for an additional two terms for a maximum total of 6 years. No more than eight members should be replaced during any one calendar year. At least one member shall be from Canada or Mexico. The President-Elect is a voting member. The Editor of *Fisheries*, Executive Director, and Policy and Development Coordinator shall be nonvoting members. In alternate years, the incoming Society President appoints the Vice-Chair who shall serve for two years, followed by two years as the Chair. The cycle can be adjusted if the President asks the current Chair to serve an additional term. The Chair shall serve no more than two consecutive 2 year terms, but may return as a Committee member or Chair after a hiatus of at least 1 year. The combination of terms and roles is intended to provide opportunities for broad membership representation on the Committee.

Duties:

1. Guides the process to prepare policy statements for Society approval according to “Protocol for Establishing American Fisheries Society Policy Statements,” and “Guide for the Submission of AFS Policy Statements.”
2. Coordinates with the Executive Director and other Society representatives to seek scientific analysis on important resource issues resulting in recommendations for guidance, approaches, or positions that AFS can endorse.
3. Works with AFS staff to write to appropriate individuals about AFS positions on resource issues.
4. Assesses resource concerns of the membership and determines the need for developing policy statements, working closely with other AFS units.
5. Coordinates activities with Resolutions Committee Chair, forwarding issues that should be covered by resolutions.
6. Invites suggestions from all AFS units on issues that could be covered by a new AFS policy.
7. Recommends direction and agenda for the AFS Strategic Plan to implement approved policy statements as needed.

Operational Guidelines:

See “Procedure for Developing and Advancing Resource Issues” and “Procedures for Developing and Advancing AFS Resource Policy Statements.”

(B) Minority View: None

(C) Background for Motion: The proposed revisions reflect a combination of changes already evident in Resource Policy Committee composition (such as a larger Committee membership or a different schedule for staggered membership terms), and additional changes needed to implement the duties of the committee. These changes are supported by the Resource Policy Committee.

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**Motion Report P6**

(A) Recommended Motion: Adopt a complete rewrite of AFS Procedures, Society Awards, to better communicate required duties, reflect current practices, and improve efficiency.

**SOCIETY AWARDS**

The Awards Committee, a Standing Committee within the Society, is responsible for overseeing most Society awards. However, several Society awards are administered by other Standing Committees or Sections. The Unit Services Coordinator is the Staff contact person for award

chairs. Award recipients are formally announced during the Annual Meeting. See also the Standing and Special Committees section for more information about the Awards Committee and Publications Award Committee.

### **Award of Excellence**

**Background:** This award was established in 1969 and is the Society's highest award for scientific achievement. The award is presented to a living person for original and outstanding contributions to fisheries and aquatic biology. Eligibility is not restricted to AFS members. The award consists of a bronze medal, a certificate mounted in a plaque, and travel and related expenses if needed (no greater than \$1,000) to attend the Annual Meeting for presentation of the award.

**Committee composition:** The Chair, plus at least six others, appointed by the AFS President.

**Duties:** Seeks nominations and selects the recipient of the Award of Excellence by fulfilling duties as described in the Awards Committee Section of the Procedures and by developing and implementing a method for selecting a recipient from among the candidates submitted (no more than one recipient per year may be selected; the committee may vote to select no recipient).

**Criteria:** A monumental work; original techniques or research methods; new, fresh ideas, viewpoints, or data that contribute remarkably to conservation management or basic understanding of aquatic resources; a new, successfully executed fishery research or management program of national or international importance; imaginative and successful programs in fish conservation, education at any level of teaching or graduate student guidance; important faunal or ecological discoveries or new taxonomic criteria; research especially beneficial to mankind; interdisciplinary research involving leadership in team efforts in the laboratory or field; or multiple successful efforts in a variety of fields such as biology, public understanding, technical and popular writing, laboratory and field research, inspirational leadership, and enunciation of principles. The nomination should include a CV and supporting letters in addition to the main nomination letter. Include the nominee's title and full contact information (address, email, and phone).

**Specifications and limitations:** The award will only be made in such years as there is substantial or unanimous agreement among members of the Award of Excellence Committee that an award is justified.

### **Carl R. Sullivan Fishery Conservation Award**

**Background:** This award, known as the "Sully," was created in 1991 and was first awarded to Carl Sullivan shortly before his death. It is awarded annually in his memory. It is given to an individual or organization, professional or nonprofessional, for outstanding contributions to the conservation of fishery resources (as opposed to the Ricker award's focus on aquatic resource conservation). Eligibility is not restricted to AFS members. The award consists of a fish carving. Accomplishments can include political, legal, educational, scientific, and managerial successes.

**Committee composition:** This subcommittee is composed of the AFS President-Elect as Chair; three AFS Section representatives who are presidents in the year of their appointment; three members representing the conservation, recreational fishing, and commercial fishing communities respectively; and the First Vice-President. Appointments of subcommittee members are made by the President-Elect, following consultation with the President and First Vice-President. The Chair serves 1 year, the other members serve 3 years, with two members rotating off annually.

**Duties:** Seeks nominations and selects the recipient of the award by fulfilling duties as described in the Awards Committee Section of the Procedures. The recipient will be selected by a majority vote of the subcommittee following a review of the nominees' qualifications. The nominations of unsuccessful candidates are to be automatically carried forward so that the candidate is considered three times before re-nomination is necessary. Nominations should be forwarded to the Unit Services Coordinator and First Vice-President.

**Criteria:**

1. The recipient must have made a substantial contribution, of national or international significance, with a high probability of focusing attention of the fisheries community on the continuing need to use our fisheries resources wisely. The contribution may be single or lifelong, focused on broad, site-specific, or geographically extensive accomplishments.
2. The recipient's contribution will likely become widely known in the fisheries community because it will effect substantive beneficial changes in the understanding, management, or use of fishery resources.
3. The recipient's contribution may be in any area of fishery conservation, including research, management, education, public service, or leadership which effects a positive change benefiting fishery resources.

The nomination should include a CV and supporting letters in addition to the main nomination letter. Include the nominee's title and full contact information (address, email, and phone).

**Distinguished Service Award**

**Background:** This award was established in 1980 and is presented in recognition of outstanding contributions of time and energy for special projects or activities by AFS members. The number of recipients may vary from year to year, with no mandatory number to be selected. A single member, a group of members, and AFS staff are eligible candidates. The award consists of a certificate mounted in a plaque.

**Committee composition:** Chaired by the AFS President-Elect with at least two other Governing Board members or immediate past members, each representing a different Division and appointed by the AFS President.

**Duties:** Seeks nominations and selects the recipient(s) of the AFS Distinguished Service Award by fulfilling duties as described in the Awards Committee Section of the Procedures. The committee screens and distributes the final list of candidates, with a biographical sketch or nomination statement for each, to the AFS President. The President facilitates a vote by the Governing Board to select award recipients.

**Criteria:** Criteria are given above in the Background section.

### **Emmeline Moore Prize**

**Background:** AFS established a career achievement award, named after the first female AFS president, Emmeline Moore (1927-1928), to recognize efforts of an AFS member in the promotion of demographic diversity in the society. This award is presented to a member who demonstrates strong commitment and exemplary service to ensuring equal opportunity access to higher education in fisheries and/or professional development in the broad range of fisheries science disciplines. Qualified nominees must exhibit clear evidence of service and commitment to diversity initiatives, including a strong research or fisheries management leadership background, public understanding of diversity issues, technical and popular writing, and inspirational leadership. Candidates should also have enunciated principles that lead to greater involvement of under-represented groups in fisheries science, education, research or management. The award consists of a bronze medal, a certificate, and travel and related expenses if needed (no greater than \$1,000) to attend the AFS Annual Meeting for presentation of the prize.

**Committee composition:** The Chair, appointed by the AFS President, plus the presidents of the following Sections if active: Equal Opportunities Section, Education Section, International Fisheries Section, Canadian Aquatic Resources Section, Fisheries Administration Section, Fisheries History Section, Native Peoples Fisheries Section, and at least one AFS member at large. The chair may be one of the Section Presidents named above.

**Duties:** Seeks nominations and selects the recipient of the Emmeline Moore Prize by fulfilling duties as described in the Awards Committee Section of the Procedures and by developing and implementing a method for selecting a recipient from among the candidates submitted (no more than one recipient per year may be selected; the committee may vote to select no recipient).

**Criteria:**

1. The recipient has made outstanding contribution to improvements in access to higher education or the fisheries professions by under-represented groups.
2. The recipient has made multiple successful efforts in a variety of fields such as biology, public understanding, technical and popular writing, inspirational leadership, and enunciation of principles that lead to a greater involvement of under-represented groups in fisheries education, research and management.

3. This award is a career achievement award.

The nomination should include a CV and supporting letters in addition to the main nomination letter. Include the nominee's title and full contact information (address, email, and phone).

**Specifications and limitations:** The award will only be made in such years as there is substantial or unanimous agreement among members of the Emmeline Moore Prize Committee that an award is justified.

### **Excellence in Fisheries Education Award**

**Background:** The Excellence in Fisheries Education Award was established in 1988. The award is presented to an AFS member to recognize excellence in organized teaching and advising in some aspect of fisheries education. Nominees may be involved in extension or continuing education, as well as traditional or online college and university instruction. The award includes a monetary reward and a certificate mounted in a plaque.

**Committee composition:** The award is administered by the AFS Education Section.

**Duties:** Selection of the award recipient; details determined by the AFS Education Section.

**Criteria:** Nominees must have been actively engaged in fisheries education within the past 5 years, and have had at least 10 years of professional employment experience in fisheries education. Two or more people may serve as nominators, but at least one nominator must be an AFS member. The nomination should include a CV and supporting letters in addition to the main nomination letter. Include the nominee's title and full contact information (address, email, and phone). Letters documenting the contributions of the nominee (awards, descriptions of exemplary service, innovations, number of students taught and advised, and post graduate achievements of former students, etc.) are used to evaluate nominees.

### **Excellence in Public Outreach Award**

**Background:** This award was established in 1998. It is presented to an AFS member who goes the "extra mile" in sharing the value of fisheries science/research with the general public through the popular media and other communication channels. Evidence of the nominee teaching others how to communicate with the public also is weighed in the selection process. The award consists of a certificate mounted in a plaque.

**Committee composition:** The award is administered by the AFS External Affairs Committee.

**Duties:** Selection of the award recipient; details determined by the AFS External Affairs Committee.

**Criteria:** Two or more individuals may act as nominators, but at least one nominator must be an AFS member. Entries must include a biographical sketch of the nominee (not to exceed three pages) and supporting evidence of communicating the value of fisheries issues/research to the general public through the media and other communication channels, plus any evidence of teaching others about communication with the public. The award recipient will be selected according to the following criteria: 1) Published articles about research or fisheries management in lay publications; 2) experience as a spokesperson for fisheries issues with the media and public; 3) experience teaching others about the importance of communication with the public through course work and or projects; and 4) other examples of personal and professional efforts to educate the public about fisheries issues. The nomination should include a CV and supporting letters in addition to the main nomination letter. Include the nominee's title and full contact information (address, email, and phone).

### **Golden Membership**

**Background:** These awards were first presented in 1988 to recognize 50 years of AFS membership. The award is a certificate mounted in a plaque.

### **Honorary Membership**

**Background:** This award is documented under Article II (a) (3) of the Constitution. Briefly stated, Honorary Members are nominated upon presentation of a petition, signed by at least 100 active AFS members, and approval is subject to a vote by the membership. Since 1989, however, sometimes the process has been formalized by the appointment of a Special Committee by the AFS President to provide nominating petitions. Upon election to Honorary Membership by a 2/3 majority of the voting members, the individual receives permanent dues-free membership and is awarded a certificate attesting to the honor.

**Criteria:** Presented to individuals who have achieved outstanding professional accomplishments or have given outstanding service to the Society.

### **J. Frances Allen Scholarship**

**Background:** This \$2,500 scholarship was established in 1986 honoring Dr. Allen, who pioneered women's involvement in AFS and in the field of fisheries, with the intent of encouraging women to become fisheries professionals. It is awarded annually to a female doctoral candidate who was an AFS member of record by the end of the year preceding application. The applicant must be conducting aquatic research, which includes all branches of fisheries science and practice.

**Committee composition:** Administered and determined by the AFS Equal Opportunities Section

**Duties:** Selection of the award recipient; details determined by the AFS Equal Opportunities Section

**Criteria:** Recipients are selected with emphasis placed on research promise, scientific merit, and academic achievement.

### **John E. Skinner Memorial Award**

**Background:** This award was established in 1978 in memory of John E. Skinner, former President of the California-Nevada Chapter and the Western Division. The fund provides monetary travel awards to deserving graduate students or exceptional undergraduate students who are active in the fisheries discipline, current AFS members, and who would like to attend the annual meeting. The award consists of a certificate mounted in a plaque.

**Committee composition:** Recipients are chosen by a committee of the AFS Education Section with composition determined by that section.

**Duties:** Selection of award recipients; details determined by the AFS Education Section.

**Criteria:** Selections are based on academic qualifications, professional service and promise, and reasons for wanting to attend the meeting. Generally, only partial travel support is available in order to distribute the awards to a larger number of deserving recipients. In 2003 a goal was added to have a minimum of one qualified student from Canada and one from Mexico.

### **Meritorious Service Award**

**Background:** This award, first presented in 1986, is awarded annually to an individual AFS member for unswerving loyalty, dedication, and meritorious service to AFS over a long time; and for exceptional commitment to AFS programs, ideals, objectives, and long-term goals. The award consists of a plaque.

**Committee composition:** The chair and four other members of this subcommittee, one of whom is the Second Vice-President, are appointed by the AFS President.

**Duties:** Seeks nominations and selects the recipient of the award by fulfilling duties as described in the Awards Committee Section of the Procedures and by developing and implementing a method for selecting a recipient from among the candidates submitted (no more than one recipient per year may be selected; the committee may vote to select no recipient).

**Criteria:** Criteria are given above in the Background section. The nomination should include a CV and supporting letters in addition to the main nomination letter. Include the nominee's title and full contact information (address, email, and phone).

### **Outstanding Chapters and Student Subunit Awards**

**Background:** The Outstanding Chapter Award was established in 1991 to recognize outstanding professionalism, active resource protection and enhancement programs, and commitment to the mission of the Society. In 2003 the award was broken into two categories, one for a chapter having fewer than 100 members (Small Chapter) and another for a chapter with 100 or more members (Large Chapter). In 2004, a third award for a Student Subunit was added. The award consists of a certificate mounted in a plaque.

**Committee composition:** The four committee members are the AFS Divisions' immediate Past-Presidents. The AFS President chooses a Chair from among them.

**Duties:** Seeks nominations and selects the recipient of the award by fulfilling duties as described in the Awards Committee Section of the Procedures. Distributes Outstanding Chapters and Student Subunit Award Applications among Chapters, Student Subunits, and Divisions, and informs them of procedures. Chapters and Student Subunits must submit applications to their Division Presidents for consideration. Division Presidents may nominate up to one large Chapter, one small Chapter, and one Student Subunit from their Divisions. Committee members evaluate and vote on the three categories of outstanding chapters as follows: 1<sup>st</sup> Place Vote- 4 points; 2<sup>nd</sup> Place Vote- 3 points; 3<sup>rd</sup> Place Vote- 2 points; 4<sup>th</sup> Place Vote- 1 point. For each category, the Chapters or Subunit with most total points is the recipient. In the case of a tie the Chapters or Subunit with the most first place votes wins. If the tie still stands, two awards are given.

**Criteria:** The awards are to be given to Chapters and Subunits that exhibit a commitment to the mission of the Society by actively working to achieve the goals set forth in the Society's Strategic Plan. The criteria are described in the Outstanding Chapters and Student Subunit Award Applications, available on the AFS website.

### **President's Fishery Conservation Award**

**Background:** This award, established in 1995, is presented in two categories: (1) an AFS member or unit, and (2) a non-AFS individual or entity, for singular accomplishments or long-term contributions that advance aquatic resource conservation at a regional or local level (as opposed to the Ricker and Sully awards' focus on national or international accomplishments). The award consists of a plaque.

**Committee composition:** This award is administered by the Past President’s Advisory Council. The AFS Immediate Past-President serves as chair of the Council and all living past-presidents are Council members.

**Duties:** Seeks nominations and recommends possible recipients of the award to the AFS President by fulfilling duties as described in the Awards Committee Section of the Procedures. The Council will review qualifications of all nominees. A ballot will be provided to each council member to vote for one of three options for each nominee: 1) “yes, qualifies for the award”; 2) “no, not this year but retain in the pool for the next two years”; or 3) “no, not qualified, remove from further consideration unless re-nominated in a future year.” Unsuccessful nominees from a given year will either be removed from the pool if deemed unqualified by a majority of voting Council members, or will remain in the pool and be eligible for reconsideration for the two immediately following years. Nominees who receive affirmative votes from a majority of voting members shall be recommended to the AFS President. The AFS President makes the final decision on awards.

**Criteria:** Criteria are given above in the Background section. A nomination package should include a strong and detailed letter describing the nominee’s accomplishments and the evidence for being “significant at a regional or local level.” If the nomination is for an individual, include a CV if possible. Nominations may be supported by multiple individuals by signing one nomination letter, or by submitting supporting letters in addition to the main nomination letter. Include the nominee’s title and full contact information (address, email, and phone). Nominations for the AFS Individual or Entity category should include an endorsement from a relevant AFS Unit (Chapter, Division, or Section) attesting to the member’s activity in the Society.

### **Publication Awards**

**Background:** These awards have a long history, starting with an award to the best paper in the oldest journal, The Best Paper in the *Transactions of the American Fisheries Society*. As new journals were published, each of these also presented annual awards for best papers. The recipients are selected by the Publication Awards Committee, appointed by the AFS President, with a member or members selected by the Editor of each of the AFS journals. The award consists of a certificate mounted in a plaque.

The awards are as follows: 1) the Robert L. Kendall Best Paper in the *Transactions of the American Fisheries Society* for the year preceding presentation; 2) the Mercer H. Patriarche Best Paper Award for the *North American Journal of Fisheries Management* for the year preceding presentation; 3) the Best Paper in the *North American Journal of Aquaculture* for the year preceding presentation; 4) the Best Paper in the *Journal of Aquatic Animal Health*; and 5) the Best Paper in *Marine and Coastal Fisheries: Dynamics, Management, and Ecosystem Science* for the year preceding presentation.

**Committee composition, Duties, Criteria:** See Publication Awards Committee.

### **Retired Members Travel Award for the AFS Annual Meeting**

**Background:** Established in 2004, this travel award is to encourage and enable retired members of the Society to attend annual meetings, particularly those members who might play a more active role in the meeting. The Society recognizes that some retired members who desire to participate in the annual meeting might be inhibited for financial reasons. Retired members may not have funds for travel to meetings that were available to them while employed. Therefore, this award is meant for those members who truly have a need for financial assistance. The Society has neither means nor desire to verify financial need, so that requests for support are based on an honor system. However, only dues paying retired members are eligible to apply. A maximum of \$1,500 may be awarded for reimbursable expenses. Multiple awards may be given in any year, subject to the total available amount specified in the AFS budget.

**Committee composition:** The chair of the Past Presidents' Advisory Council chairs the committee and will appoint two other members of the committee from the Council.

**Duties:** Select the recipient(s) by fulfilling duties as described in the Awards Committee Section of the Procedures. The committee selects potential recipients of the award, and the chair may negotiate with potential recipients to maximize the number of awards. The chair informs recipients of the amount they will be reimbursed and also informs the AFS Unit Services Coordinator and the Executive Director.

**Criteria:** The award is based on the totality of the contribution that the applicant will make to the AFS Annual Meeting. The committee will consider the activities that the applicant will participate in and other relevant information provided by the applicant.

### **Steven Berkeley Marine Conservation Fellowship**

**Background:** This fellowship was created by AFS in 2007 to honor the memory of Steven Berkeley, a dedicated fisheries scientist with a passionate interest in integrating the fields of marine ecology, conservation biology, and fisheries science to improve fisheries management. Berkeley was a long-time member of AFS and a member of the first Board of Directors of the Fisheries Conservation Foundation. The fellowship comprises a competitively based \$10,000 award to a graduate student actively engaged in thesis research relevant to marine conservation. Research topics may address any aspect of conservation; a focus on fisheries issues is not required.

**Committee composition:** The award is administered by the AFS Marine Fisheries Section

**Duties:** Selection of the award recipient; details determined by the AFS Marine Fisheries Section.

**Criteria:** The fellowship will be awarded on the basis of the relevance of the proposed research, academic achievement, and anticipated future contributions by the applicant.

### **Student Paper-Poster Awards**

**Background:** These awards were established to recognize excellence in research and communication skills among students. The awards are administered by the Education Section and recipients are selected by a committee of abstract reviewers and presentation judges. Awardees are announced during the annual meeting during the year of presentation.

#### **AFS/ SEA Grant Best Student Paper Award**

**Background:** This award is co-sponsored by AFS and Sea Grant. One paper is selected each year. The student presenting the papers receives a check for \$450 and a plaque. Students selected for an Honorable Mention receive a plaque but no monetary compensation.

#### **AFS Best Student Poster Award**

**Background:** This award is sponsored by AFS. One poster is selected each year. The student presenting the poster receives a check for \$450 and a plaque. Students selected for an Honorable Mention receive a plaque but no monetary compensation.

**Committee composition:** Recipients are chosen by a committee of the AFS Education Section with composition determined by that section.

**Duties:** Selection of award recipients; details determined by the AFS Education Section.

**Criteria:** Based on the significance of the material presented and the quality of the presentation. Details determined by the AFS Education Section.

### **Student Writing Award**

**Background:** Undergraduate and graduate students are asked to submit a 500- to 700-word article explaining their own research or a research project in their lab or school. The article must be written in language understandable to the general public (i.e., journalistic style). Students may write about research that has been completed, is in progress, or is in the planning stages. Selected authors receive a plaque recognizing their achievements during the Business Meeting at the AFS Annual Meeting. The selected articles are published in *Fisheries*.

**Committee composition:** The award is administered by the AFS External Affairs Committee.

**Duties:** Selection of the award recipient; details determined by the AFS External Affairs Committee.

**Criteria:** The papers are judged according to their quality and their ability to turn a scientific research topic into a paper for the general public. Examples of past selected papers may be found in *Fisheries*.

### **William E. Ricker Resource Conservation Award**

**Background:** Established in 1995, this award is given annually, if warranted, to an individual or organization for singular accomplishments or long-term contributions that advance aquatic resource conservation (as opposed to the Sully award’s focus on fishery conservation) at a national or international level. Eligibility is not restricted to AFS members. The award consists of a plaque.

**Committee composition:** This award is administered by the Past Presidents’ Advisory Council. The AFS Immediate Past-President serves as chair of the Council and all living past presidents are members of the Council.

**Duties:** Seeks nominations and selects the recipient of the award by fulfilling duties as described in the Awards Committee Section of the Procedures. The Council will review qualifications of all nominees. A ballot will be provided to each council member to vote for one of three options for each nominee: 1) “yes, qualifies for the award”; 2) “no, not this year but retain in the pool for next two years”; or 3) “no, not qualified, remove from further consideration unless re-nominated in a future year.” Unsuccessful nominees from a given year will either be removed from the pool if deemed unqualified by a majority of voting Council members, or will remain in the pool and be eligible for reconsideration for the two immediately following years. The recipient must receive affirmative votes from a majority of voting members.

**Criteria:** Criteria are given above in the Background section. A nomination package should include a strong and detailed letter describing the nominee’s accomplishments and the evidence for being “significant at a national or international level.” If the nomination is for an individual, include a CV if possible. Nominations may be supported by multiple individuals by signing one nomination letter, or by submitting supporting letters in addition to the main nomination letter. Include the nominee’s title and full contact information (address, email, and phone).

(B) Minority View: None

(C) Background for Motion: The Society Awards procedures were rewritten to better communicate required duties, reflect current practices, and improve efficiency. These amendments were reviewed by Gail Goldberg, AFS Unit Services Coordinator, and Bob Hughes, Donna Parrish, and Chairs of various Award Committees.

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### **Motion Report P7**

(A) Recommended Motion: Revise the Resolutions Committee Procedures to improve coordination and communication.

### **Resolutions Committee**

Purpose:

The Committee drafts resolutions, screens and edits resolutions submitted to it by officers, members, or units, and presents its slate of resolutions for vote at the Society’s

Annual Meeting. The two types of resolutions include internal resolutions, which relate entirely to AFS matters, and external resolutions, which relate to broad national or international issues outside of AFS.

Composition:

Nine members, which include the Chairs of the four Division Resolutions Committees and five others appointed by the AFS President. Chair is appointed by AFS President from among these nine; First Vice-President and the Chair of the Resource Policy are members.

Duties:

1. Chair solicits resolutions from all units and committee chairs in the fall, urging early submittal to receive proper consideration. Chapter-based resolutions should receive prior Division action before submission to Resolutions Committee; those sent directly without Division acknowledgement or action will be returned to the Division Resolutions Committee. ~~Chapters or Divisions desiring Society action on a resolution must ensure that it carries national or international significance. Resolutions originating in Chapters and Divisions should be submitted with background information necessary for the evaluation of accuracy and importance of the resolution. A proposed list of contacts involved in developing the resolution and a list of potential outside reviewers, complete with current addresses, should accompany a resolution whenever possi~~
2. Internal resolutions may be received at any time and do not require approval by the Governing Board; external resolutions must be received by Chair at least 60 days before the Annual Meeting and much sooner if possible. Adequate time is needed for Committee review. Resolutions submitted less than 30 days prior to the Annual Meeting or at the meeting should be limited to emergency situations.
3. Committee develops and presents at the annual AFS Business Meeting an internal resolution recognizing the efforts of the Local Arrangements Committee and the Program Committee in hosting and organizing the annual meeting. The Chair communicates with the Unit Services Coordinator at Headquarters to ensure commemorative plaques are available to be presented to the appropriate Arrangements and Program committee chairs.
4. Chair serves as a member of the Resource Policy Committee to coordinates with ~~that Chair of Resource Policy~~ Committee regarding issues identified by both or either Committee.
5. Committee reviews all external resolutions it receives from AFS subunits to determine whether or not the issue is suitable for a national external resolution as per the AFS Policy Statement on Advocacy. The Committee will decide whether the issue under consideration is most suitably addressed with either a Resource Policy, a Position Statement, a Legislative Briefing Statement or a Resolution. In brief, resolutions are issue statements that are peer-reviewed by committees and approved by members online or at an official Society or subunit meeting. They are less analytical than position statements or legislative briefing statements but must be consistent with them (and with policies).

6. Resource policies are general statements of principle about resource topics that explain and justify the Society's perspective or attitude in largely philosophical terms. Resource policies are reviewed and approved by the membership and have a long life span, perhaps 10-20 years.
7. Position statements are specific stands on specific issues. They are prepared by experts, scientifically documented, and rigorously reviewed. They must be consistent with Society policies, and they are approved by the Society's Governing Board or a subunit executive committee (depending on their level of applicability).
8. Legislative briefing statements are specific stands on specific items of legislation. They are developed and approved like position statements, with which they must be consistent.
9. Committee will only deal with matters deemed appropriate for a resolution. Matters considered best handled by resource policies, position statements and legislative briefing statements will be referred to the President by the Chair.
10. Committee reviews proposed external resolutions to determine that they meet criteria as described in the "Procedures for Submitting, Considering, and Implementing Resolutions," established by the Executive Committee in 1983.
11. Committee votes on all proposed external resolutions to determine which should be recommended for consideration by the AFS membership. The committee then forwards the recommended external resolutions to the Governing Board to determine whether the resolution should be published for review by the membership.
- 12.
13. If deemed appropriate by the Committee and Governing Board, external resolutions and all supporting rationale or justification documents will be posted to the AFS website in a secure format (e.g., pdf) and notice of such postings shall be sent to all members by electronic mail. If time permits, a notice will be published in *Fisheries*, directing members to review the draft draft resolution document on the AFS website. When feasible, members will be given at least 30 days to review and comment on the resolution. Members shall submit comments online and also by email to the Chair.
- 14.
15. After the member comment period, the Chair should consolidate all comments and work with the Resolutions Committee to develop a response memo within 30 days. This response memo should identify the Committee's recommendation on whether the public comments were substantive enough to require major editing and/or withdrawal of the external resolution, or if only minor editing is needed.
16. The Chair presents the external resolution and response memo to the Governing Board, either electronically or at the Governing Board's annual business meeting. Within 60 days, the Governing Board will make a decision as to whether to pursue membership vote of the resolution, and if the vote should take place electronically or at the Society Business Meeting. Electronic voting should follow established procedures.
17. If voting takes place at the Society Business Meeting, the Chair, or a representative, presents resolutions to the membership at the Annual Meeting on each resolution by

moving acceptance of the resolution. (Note: Although the Chair presents the resolution, she/he is not obliged to defend or speak in favor of the resolution.)

18. Approved resolutions are published in *Fisheries* and posted in a secure format on the AFS website.
19. Committee recommends direction and agenda for the AFS Strategic Plan to implement approved resolutions as needed.

#### Operational Guidelines:

See “Procedure for Submitting, Considering, and Implementing Resolutions.”

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### **Procedures for Submitting, Considering, and Implementing Resolutions**

A resolution is a formal expression of AFS views. The purpose of a resolution is to call attention to issues of concern and inform members of matters important to AFS. Resolutions by themselves do not solve problems; however, they place the AFS on record as recognizing the need for action by individual members, government agencies, appropriate legislative or administrative bodies, or by AFS officers.

Two types of resolutions may be considered. INTERNAL RESOLUTIONS concern AFS itself by honoring the achievements of members, recognizing individuals or organizations that have assisted AFS in its work, or addressing AFS operations. ~~GENERAL-EXTERNAL~~ RESOLUTIONS place AFS views on record regarding matters of significance affecting the fisheries resources of North America or the world. The following considerations apply mainly to general resolutions.

General External resolutions may be adopted at any organizational level of the Society. Resolutions should be identified clearly as actions of the respective organizational level. Chapters and Divisions usually adopt resolutions concerning local or regional fisheries issues while Sections adopt resolutions on issues pertinent to their area of interest. It is the policy of AFS to adopt external resolutions only on important issues of broad national or international significance, where an expression of the views of the membership will be effective in accomplishing the desired action. Regional or local resolutions may be judged as having national significance and be worthy of consideration by AFS so the Resolutions Committee must provide guidance in the format of the resolution and the procedure for advancing it for AFS consideration.

External Resolutions should first be considered and adopted by Chapters, Sections, or Divisions so the broadest segment of the membership can participate in discussions and debates. Resolutions should stand the debating process; however, there is often little opportunity for extended debate at the Annual Meeting of the AFS.

Chapters, Sections, or Divisions desiring Society action on a resolution must ensure that it carries national or international significance. Resolutions originating in Chapters and Divisions should be submitted with background information necessary for the evaluation of accuracy and importance of the resolution. The background information

accompanying a resolution should include: ~~proposed list of contacts~~ ~~a contact information for those individuals~~ involved in developing the resolution; a list of potential outside reviewers with their complete addresses, including those who are in favor of the resolution and those thought to be opposed to it; ~~and the names and mailing addresses of contact information, including email addresses, for all persons~~ ~~individuals~~ who should receive a copy of the approved resolution.

Because resolutions become void when the issues they address become moot, it is imperative that the ~~sub~~Unit officers ~~desiring Society action~~ inform the Resolutions Committee Chair of any action which may render the resolution moot.

External rResolutions must undergo thorough and rigorous review in order to protect the credibility of AFS. For this reason, a formal review system is recommended. The Resolutions Committee will seek guidance from committees or units having responsibility for the general subject area with which the resolution is concerned. Also, individual members having expertise in the subject area will be included in the evaluation process.

External rResolutions will be examined carefully; the relative merits and demerits will be discussed as well as the methods of implementing resolutions.

Upon approval by the Governing Board, resolutions will be posted to the AFS website and notice sent to all members by electronic mail in addition to a notice being published in *Fisheries*. When feasible, members will be given at least 30 days to review and comment on the document.

Final resolutions must be approved by the Governing Board prior to membership vote. Voting may take place electronically or at the Annual Business Meeting.

Because of the lack of opportunity for substantive analysis and debate, resolutions coming from the floor for consideration at the Annual Business Meeting are discouraged unless they are of an emergency nature. The presiding officer may recognize a resolution coming from the floor, provided that it is written in the proper format and copies are available for distribution at the meeting.

Approved resolutions will be published in *Fisheries* and posted in a secure format on the AFS website, as appropriate.

Approved resolutions will be electronically distributed by the AFS Parent Society office staff to the list of individuals ~~those named in the background information subunit that submitted the resolution~~ AFS by the ~~Committee provided to the Resolutions~~ .

(B) Minority View: None

(C) Background for Motion: Review of pages 71-72 and 97-98 of the AFS Procedures revealed that the Resolution and Resource Policy Committees have failed to communicate on issues identified by both or either Committee. The recommended

changes in membership of these two committees should improve committee coordination.

- ♦ *It is recommended that the Resolution Committee Chair be a member of the Resource Policy Committee and that the Chair of Resource Policy Committee be a member of the Resolutions Committee.*
- ♦ *Membership comments on recent resolutions posted online for electronic voting led to the withdrawal of a resolution due to it being moot. Improved communication and coordination between subunits and the Committee during the three year consideration process could have avoided this situation. It is recommended that units must notify the Resolutions Committee Chair on any action that may render a resolution moot.*
- ♦ *It is recommended that the Resolutions Committee screen all matters received from units to determine the appropriate type of action as per the AFS Policy Statement on Advocacy. It is recommended that the differences between the types of advocacy actions (as in the proposed revision) be included in the list of Committee duties to aid this screening process.*
- ♦ *It is recommended that units submit contact information for outsider reviewers who both approve and oppose of submitted resolutions to the Committee*
- ♦ *It is recommended that the AFS office staff be responsible for distributing copies of approved resolutions to the distribution list supplied by the Committee.*
- ♦ *It is recommended that time frames for specific Committee actions be included in the proposed revisions to insure timely consideration of resolutions.*

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### **Motion Report B1**

- (A) Recommended Motion: Approve revised bylaws for the Introduced Fish Section to allow the Secretary-Treasurer position to be held by two individuals.

### **Section IV. Officers**

1. The officers of the SECTION shall be the President, President-Elect, Past President and the Secretary-Treasurer. The Secretary-Treasurer position may be split between two individuals at the discretion of the Executive Committee.

### **Section V. Duties of Officers**

3. Secretary-Treasurer shall be responsible for all of the following, but if split between two individuals, (a) is the responsibility of the Secretary, (b) through (d) are the responsibility of the Treasurer, and (e) and (f) are responsibilities of both Officers:

- (a) Maintain a current list of the membership;
- (b) Receive all funds;
- (c) Pay all bills;
- (d) Keep an itemized account of all receipts and disbursements;
- (e) Present a semi-annual report to the membership SECTION Executive Committee; and
- ~~(f) Present an annual report to the membership; and~~
- ~~(g) Submit a report (minutes of the annual business meeting, treasurer's report and membership status) to the Executive Director of the Society within 30 days after the annual meeting of the SECTION is held and at other times as requested by the Executive Committee of the Society.~~

(B) Minority View: None

(C) Background for Motion: This revision allows the Secretary-Treasurer position to be held by two individuals at the discretion of the Executive Committee and to define how duties will be split. The rationale for the change is duties of the Secretary-Treasurer have increased in recent years, and the Section would like to have the option to have two positions to be able to deal with the increased work load. This revision is supported by the Introduced Fish Section.

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### **Motion Report B2**

(A) Recommended Motion: Approve bylaws for the newly established Universidad Nacional Autónoma de México Subunit of the Mexico Chapter.

(B) Minority View: None

(C) Background for Motion: The bylaws for the Student Subunit were reviewed and approved by the Constitutional Consultant and by the Mexico Chapter officers.

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### **IV. Activity Report**

(A) Summary of Outcomes and Accomplishments Organized by Focus Area in Strategic Plan: The Constitutional Consultant assists and advises the President on parliamentary procedure at all meetings of the Society, Governing Board, and Management Committee. The Constitutional Consultant reviews all proposed amendments to the Constitution and assists the Executive Director with their presentation to the members prior to a vote. The Constitutional Consultant reviews all proposed amendments to the Procedures, unit bylaws, and bylaws of new units for conformity with the Society's Constitution and presents them to the Governing Board with recommendations for approval.

These activities contribute primarily to Goal 3- Value of Membership of the Strategic plan and in particular to Objective 3.5- Practice good governance and organizational management.

(B) Recommendations or Suggestions for Future Consideration: None